

SERVICE PROVIDED BY THE ADMINISTRATION OF MARIJAMPOLĖ MUNICIPALITY

1.	Service name	Submission of technical documentation of land drainage structures, technical conditions for design or afforestation and cartographic material to owners and other users of drained land
2.	Service recipients	Natural persons Business entities
3.	Service type: electronic/ non-electronic service	Electronic service Non-electronic service
3.1.	Reference to e-service (<i>in the case of an electronic service</i>)	https://www.epaslaugos.lt/portal/service/43654/23640
3.2.	Reference to the application form(s) (<i>in the case of a non-electronic service</i>)	https://www.marijampole.lt/17-14-melioracijos-statiniu-techniniu-dokumentu-techniniu-salygu-projektavimui-ar-misko-iveisimui-bei-kartografines-medziagos-pateikimas-melioruotos-zemes-savininkams-ir-kitiems-naudotojams-e/666
4.	Service provision term	20 business days
5.	Service price	-
6.	Methods and procedure of payment for the service (<i>including the possibility of payment for foreigners</i>)	Free of charge service
7.	Service provision process description	Acceptance of the application, selection and printing of the technical document (plan) of the area from the GIS database portal, preparation and sending of the answer
8.	Information and documents to be submitted by the person	1. The person's application (free form). 2. The power of attorney in the case of representation of another person
9.	The service provider's contact details (the responsible employee's position, forename and surname, e-mail address, phone number)	Jonas Kazakevičius, the Chief Engineer of the Division of Agriculture , Phone: +370 343 91560, e-mail: jonas.kazakevicius@marijampole.lt Valdas Žemaitis , the Chief Engineer of the Division of Agriculture, Phone: +370 343 91560, e-mail: valdas.zemaitis@marijampole.lt
10.	The procedure of appealing against acts (omissions) of the service provider	According to the procedure established by legal acts
11.	Contact details of	-

	the organisations (<i>if any</i>) that can provide the necessary information or practical assistance to service recipients	
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