

**SERVICE PROVIDED BY THE ADMINISTRATION OF MARIJAMPOLĖ
MUNICIPALITY**

1.	Service name	Granting the right to install, adjust or remove road signs in streets of residential areas and national roads
2.	Service recipients	Natural persons Business entities
3.	Service type: electronic/ non-electronic service	Electronic service Non-electronic service
3.1.	Reference to e-service (<i>in the case of an electronic service</i>)	https://www.epaslaugos.lt/portal/service/188823/23640?searchId=32153d96-9b8c-4709-9b15-be59f2640367
3.2.	Reference to the application form(s) (<i>in the case of a non-electronic service</i>)	https://www.marijampole.lt/18-02-teises-irengti-koreguoti-arba-panaikinti-kelio-zenklus-gyvenamuju-vietoviu-gatvese-ir-vietines-reiksmes-keliuose-suteikimas-e/777
4.	Service provision term	20 business days
5.	Service price	-
6.	Methods and procedure of payment for the service (<i>including the possibility of payment for foreigners</i>)	-
7.	Service provision process description	Acceptance and, if necessary, deliberation of the application by the Traffic Safety Commission, adoption of the decision and sending of the answer to the applicant
8.	Information and documents to be submitted by	For the installation of a road sign the individual or a business entity shall submit: 1. The application of the established form;

	the person	2. The scheme of dislocation of the requested road signs or a plan specifying such road signs; 3. An extract from the minutes of the DNSB meeting of the Apartment Building Owners Association on the issue under consideration.
9.	The service provider's contact details (the responsible employee's position, forename and surname, e-mail address, phone number)	The Public Order Division Phone: +370 343 90056, +37061003893 e-mail: viesoji.tvarka@marijampole.lt
10.	The procedure of appealing against acts (omissions) of the service provider	According to the procedure established by legal acts
11.	Contact details of the organisations (<i>if any</i>) that can provide the necessary information or practical assistance to service recipients	-