

**SERVICE PROVIDED BY THE ADMINISTRATION OF MARIJAMPOLĖ
MUNICIPALITY**

1.	Service name	Technical inspection of a tractor, self-propelled or agricultural machinery and their trailers or issue of a technical inspection certificate or its duplicate
2.	Service recipients	Natural persons Business entities
3.	Service type: electronic/ non-electronic service	Non-electronic service
3.1.	Reference to e-service (<i>in the case of an electronic service</i>)	-
3.2.	Reference to the application form(s) (<i>in the case of a non-electronic service</i>)	A specialist shall generate the application by means of the information system
4.	Service provision term	On the same day (immediately after inspection of agricultural machinery)
5.	Service price	Tractors and self-propelled machinery – EUR 16 Trailers – EUR 12 EUR 9.90 shall be additionally charged for each unscheduled technical inspection of a tractor Technical inspection certificate's duplicate – EUR 4.20
6.	Methods and procedure of payment for the service (<i>including the possibility of payment for foreigners</i>)	Payment requisites: Payee: State Tax Inspectorate under the MF RL Entity code: 188659752 Payment code: 53018 Payee's bank name: AB „Citadele“ bankas Account number: LT78 7290 0000 0013 0151; Payee's bank name: AB SEB bankas Account number: LT05 7044 0600 0788 7175; Payee's bank name: AB "Artea" bankas Account number: LT32 7180 0000 0014 1038; Payee's bank name: Luminor Bank AB Account number: LT74 4010 0510 0132 4763;

		Payee's bank name: Luminor Bank AB Account number: LT12 2140 0300 0268 0220; Payee's bank name: „Swedbank“, AB Account number: LT24 7300 0101 1239 4300; Payee's bank name: UAB Medicinos bankas Account number: LT42 7230 0000 0012 0025;
7.	Service provision process description	Performance of technical inspection, issue of the technical inspection results' card and the technical inspection certificate. The technical inspection certificate shall be signed by the civil servant of the municipality who conducted technical inspection. If technical inspection requirements are not complied with, the data shall be registered in the information system of the Register of tractors making the entry – 'non-compliance with technical requirements'. Repeated inspection shall cover only those requirements which were not complied with by the agricultural machinery
8.	Information and documents to be submitted by the person	1. The tractor operator's certificate or another document entitling to drive a tractor 2. The tractor's registration document. 3. The document of payment of the stamp duty. For the issue of a duplicate of the technical inspection certificate the tractor's registration document shall be submitted
9.	The service provider's contact details (the responsible employee's position, forename and surname, e-mail address, phone number)	Algirdas Juškevičius, the Chief Specialist of the Division of Agriculture Phone: +370 343 91290, +370 611 42169 e-mail: algirdas.juskevicius@marijampole.lt
10.	The procedure of appealing against acts (omissions) of the service provider	According to the procedure established by legal acts
11.	Contact details of the organisations (if any) that can	-

	provide the necessary information or practical assistance to service recipients	
--	---	--